



SRS Citizens Advisory Board

Executive Subcommittee

Meeting Summary

July 26, 1999
Adam's Mark Inn Hotel
Columbia, SC

The SRS Citizens Advisory Board Executive Committee met on Monday, July 26, 1999 at 3:30 p.m. at the Adam's Mark Hotel in Columbia, S.C. The following were in attendance:

Stakeholders

Mel Galin
Ken Goad
Brendolyn Jenkins
Ann Loadholt
Jimmy Mackey
Lane Parker
Karen Patterson
Murray Riley
P.K. Smith
Wade Waters
Becky Witter

Stakeholders/Regulators

Larry Callaire

DOE/Contractors

Gerri Flemming
Mary Flora
Dawn Haygood
Tom Heenan
George Mirsha
Mike Schoener

Technical Assistance

Board members discussed the upcoming expiration of the Board's technical assistance contract and whether to conduct a competitive solicitation for a new advisor. Todd Crawford's contract expires September 29, 1999. Karen Patterson stated she thought the contract should be offered for bid. Wade Waters agreed noting the importance of the technical advisor's assistance to the Board subcommittee work. It was noted that the Board's Facilitator could take on this work. Mike Schoener noted he was neither "bucking or pushing" for work and that he would be willing to provide more assistance to the subcommittees. He noted someone of an independent nature should perform the work. Brendolyn Jenkins stated concern with stacking all the Board's work in one place and moved the Board begin the procurement process to request proposals for technical assistance. The seven Executive Committee members present voted in favor with no one opposed.

The Executive Committee next discussed a letter from Lee Poe regarding conflict of interests for members of the public. Ann Loadholt noted that a legal response had been received from DOE regarding the issue and asked Mike Schoener to work with Tom Heenan in developing a brief code of ethics expected by the Board. Karen Patterson clarified the issue and noted that individuals with technical expertise were going to shy away from assisting the CAB if they are precluded from bidding on Board contracted work in their area of expertise. Mr. Heenan noted that volunteers in simpler standing were not in conflict of interest, however if an individual is involved in developing a scope of work then it is not

appropriate to bid on the work. Brendolyn Jenkins noted her concern that volunteers will gravitate toward issues that will benefit them and that although we don't want to scare the technical expertise away; we want to avoid the appearance of a conflict of interest.

Stewardship Seminar

Board members discussed the upcoming National SSAB Meeting on Stewardship to be hosted by the Oak Ridge Site Specific Advisory Board October 25-28, 1999. It was agreed that the SRS CAB should support this meeting. Karen Patterson moved the CAB expend the funds to allow Mike Schoener, Board Facilitator to assist with the seminar. Wade Waters seconded. The Executive Committee agreed by a unanimous vote. Mike Schoener noted that much upfront work would be required by the Board members attending. Ann Loadholt requested that interested Board members let her know if they would like to attend.

Intersite Working Group

Brendolyn Jenkins provided a trip report of the Transportation Working Group meeting held July 14-15 in Cincinnati, Ohio. The meeting was held in conjunction with the Transportation External Coordination Working Group (TEC/WG), which she found to be very beneficial. She noted that TEC/WG had invited the SSABs to attend and have a voice on their group. She asked the Executive Committee to review the draft mission developed for the SSAB Transportation Working Group (see attached) and asked for SRS CAB support of the activity. She noted that two SSABs were not supportive and that she was not aware of the issues, however politics were involved. Ms. Jenkins stated that this initiative was really about dialogue on a more specific holistic standpoint and that the CAB is just being asked to agree to exchange information. The Executive Committee noted that it recognizes the importance of transportation issues and the exchange of information and it is important to stay engaged.

Recommendation Tracking and Status

Mike Schoener noted that he had been trying to implement a new approach to reviewing recommendations, noting that the Board is not being nearly as effective as it could be by paying close attention to responses. He noted that 20 recommendations are pending, some have been a year or more with no response from the agencies. He noted that the subcommittees were trying to tighten up and review recommendation responses to make sure it meets their needs. He noted that the Agency Update portion of the full board meeting would be a good time for the Agencies to note when responses will be received and how recommendations are being implemented. Mr. Schoener stated he plans to conduct an individual assessment of each recommendation and report back to the CAB what has been done differently or better because of this recommendation. He plans to review recommendations from the past 1-1/2 years.

South Eastern Management Association Conference

Lane Parker announced that the CAB had been invited to participate in the SEMA Conference Plenary Session and would ask Tom Costikyan to speak at this engagement. He also noted that Board would provide a display for the event as well.

2000 Meeting Schedule

Ann Loadholt announced the following 2000 meeting schedule:

January 24-25	Hilton Head Island, SC
March 27-28	Aiken, SC
May 22-23	Savannah, GA
July 24-25	Augusta, GA
September 25-26	Beaufort, SC
November 13-14	North Augusta, SC

Meeting facilities are yet to be determined.

The Executive Committee Meeting adjourned at 4:45 p.m.

Meeting handouts may be obtained by calling 1-800-249-8155.