



SRS Citizens Advisory Board

Public Outreach Subcommittee

Meeting Summary

September 23, 1996

Holiday Inn, Beaufort, S.C.

The Outreach Subcommittee met on September 23, 1996 at the Holiday Inn in Beaufort, S.C. Board members in attendance were Subcommittee Chair Lane Parker, Arthur Belge, JoAnn Nestor, Kamalakar Raut and Karen Patterson. Jan Naidu of Brookhaven National Laboratories, Shelley Phipps of the South Carolina Department of Health and Environmental Control and Brian Williams of CRESA were also in attendance. Dawn Haygood, CAB Administrator was present and Gerri Flemming of the Department of Energy acted as the Associate Designated Deputy Official.

Board members reviewed a draft canned presentation (see attached) developed to assist Board members as they provide information to various organizations. Many minor clarifications were discussed and will be incorporated. Board members also discussed the need for speaker training. This training should be offered to all Board members and focus on the canned presentation materials and include how to answer questions and the do's and don'ts of public speaking.

Board members next reviewed outreach activities conducted in fiscal year 1996 (see attached list). They also discussed future activities and decided on providing a display at the January Hilton Head Island Chamber of Commerce Expo as the first outreach activity in 1997.

Board members also discussed the need to develop a quarterly newsletter that focuses on the accomplishments of the Board, schedules of upcoming meetings and a special section to profile members or announce new members. Issues-based chairpersons will be encouraged to write one column per year for the newsletter. Several Board members were concerned the newsletter could get out of hand and become very lengthy and wanted to ensure it be a short, informational one-to-two page newsletter produced on a quarterly basis.

The meeting adjourned at 5 p.m.

Meeting handouts may be obtained by calling the SRS CAB toll free number at 1-800-249-8155.