



## **SRS Citizens Advisory Board**

### **Executive Committee**

#### **Meeting Summary**

September 25, 2000  
First Baptist Church  
Barnwell, SC

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The SRS Citizens Advisory Board Executive Committee met at 3:30 p.m. on Monday, September 25, 2000, at the First Baptist Church, Barnwell, S.C. Board Chairman Karen Patterson chaired the meeting. The following attended:

#### **CAB Members**

Tom Costikyan  
Beckie Dawson  
Mel Galin  
Brendolyn Jenkins  
Ken Goad  
William Lawrence  
Karen Patterson  
Maria Reichmanis  
Lola Richardson  
Murray Riley  
Jean Sulc  
Wade Waters  
Beaurine Wilkins  
Bill Willoughby

#### **Stakeholders**

John Grady, EPA  
Howard Dawson

#### **DOE/Contractors**

Tom Heenan, DOE  
Tom Treger, DOE  
Mike Schoener, CAB  
Mary Flora, WSRC  
Dawn Haygood, WSRC

The following Executive Committee members were not in attendance: P.K. Smith and Jimmy Mackey.

#### **Pilot Committee Meetings & Educational Proposal**

Karen Patterson presented a proposed alternate meeting schedule for 2001 (see attached). Based on the mixed feedback received regarding the combined committee meeting pilot conducted from April –August 2000 (see attachment) and in light of the reduced number of recommendations provided per meeting this year, the following alternate meeting schedule was proposed by Ms. Patterson:

January, April, July, October  
February, May, August, November

Full Board Business Meetings  
One All Day Combined Committee Meeting

March, June, September, December

Individual Committee Meeting in Evenings (as many as needed per committee)

Ms. Patterson emphasized that this schedule would allow Board members to improve their knowledge level of all issues in that an issue could first be introduced during combined committee meetings to the entire board with detail work conducted by individual committee meetings in off months as needed. By a show of hands, the Executive Committee agreed they liked the proposal and should take it to the full Board for approval. The proposed format will require a bylaws change in November.

### **Budget Process Involvement**

Mel Galin announced that a special two hour presentation regarding the SRS planning process would be provided during the November CAB meeting. He noted that early CAB involvement is needed in the budget process. Wade Waters commented that during a tour of waste management facilities, CAB involvement in the budget process was emphasized.

### **2001 Process Retreat**

Karen Patterson inquired about the need to conduct a process retreat in 2001. There were no issues offered up by CAB members requiring a retreat, therefore the Committee agreed that if it was necessary, a special session would be held in conjunction with the February combined committee meeting.

### **Contract Discussion**

The Executive Committee discussed two of the Board's Technical Assistance contracts and voted to extend Joel Massmann's contract for an additional year and add funding to the Crescent Environmental, Inc. contract because the scope of this contract has increased.

### **Other Administrative Items**

Mel Galin stated that the Strategic & Long Term Issues Committee needs to form a focus group or working group on long-term stewardship to provide for continued involvement and noted an issue will be retaining expertise and keeping stakeholders involved. Brendolyn Jenkins suggested that a subcommittee may be more appropriate. Dr. Galin emphasized that a funding commitment is needed and that following the Stewardship Seminar in late October the Committee would be developing objectives and determining how to interface with SRS. Mr. Galin also noted that the Savannah River Ecology Laboratory had offered a tour to the CAB if interested.

Beckie Dawson commented that her attendance at risk working group meetings were not reflected in the attendance chart.

Brendolyn Jenkins requested information regarding focus groups, particularly timelines and costs associated with focus groups. She stated she was disturbed by recent focus group operations and wanted a better understanding of the controls in place to manage focus groups, noting the process was not effective. Ms. Jenkins stated that she was very appreciative of stakeholder participation, however she thinks the CAB needs to review the focus group process to identify areas for improvement.

The meeting adjourned at 4:30 p.m.

*Meeting handouts may be obtained by calling 1-800-249-8155.*