



SRS Citizen's Advisory Board

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Executive Committee Meeting

**March 24, 2003
Sheraton Hotel, Augusta, Ga.**

The Executive Committee of the Savannah River Site (SRS) Citizens Advisory Board (CAB) met Monday, March 24 at 5:30 p.m. at the Sheraton Hotel in Augusta, Ga. The following were in attendance:

CAB Members

Wade Waters*
Jean Sulc*
Mel Galin*
Carolyn Williams*
Perry Holcomb*
Gerald Devitt*

Contractor/DOE

Gerri Flemming, DOE
Tom Gutman, DOE
Teresa Haas, WSRC
Dawn Haygood, WSRC
Mike Schoener, CAB

*Executive Committee Members

Candidate Interview Panel

Wade Waters stated he plans to bring a proposal to the Board to form a candidate interview panel to conduct interviews prior to membership selection. He stated the problem behind many board issues is influenced by the nature of how the board selects membership candidates and the categories to be filled. He noted that the Administrative Committee has to fit some candidates in categories when they could better serve other constituent groups. He also commented that there has been a reduction in the number of candidates to choose from in recent elections. Committee members discussed a proposal to amend the bylaws scheduled for Tuesday's full board meeting, which several wanted to be a temporary measure until the Board had discussed the membership process at length during an upcoming process retreat. The proposed amendment would require two versus three candidates to be provided for vacated positions on the Board.

Process Retreat

Mike Schoener provided a draft agenda for the Process Retreat to be held April 28-29, 2003, in Charleston, S.C. (see attachment). Four core topic areas will be addressed during the retreat and although the full board will break into three small working groups, each group will address all issues. The small group sessions will be facilitated and all CAB members will be wearing the

same hat, he said. The four core topic areas are organizational structure, meeting productivity, membership process, and public outreach and communications. A special session on conducting effective meetings will be held earlier in the afternoon of the first day of the retreat.

Technical Advisory at Full Board Table

Wade Waters noted that there are seats at the table during full board meetings for the agencies, however the Board's own technical advisor is not at the table to assist the board. He asked for and received Executive Committee approval for the Board's advisor to be seated at the table during full board meetings.