



Executive Committee

**Hyatt Regency, Savannah, Georgia
May 23, 2005**

The SRS Citizens Advisory Board (CAB) Executive Committee met on Monday, May 23, 2005, at 5 p.m. at the Hyatt Regency Hotel, Savannah, Georgia. The purpose of the meeting was to receive an update on the SSAB Chairs meeting; discuss a Letter of Recommendation to Secretary Bodman, email and a process retreat.

Attendance was as follows:

CAB Members

Jean Sulc
Manuel Bettencourt
Jerry Devitt
Perry Holcomb
William Lawrence
Joe Ortaldo
Meryl Alalof
Bill Willoughby
Jimmy Mackey

DOE/Contractors

Bill Spader, DOE
Gerri Flemming, DOE
Dawn Haygood, WSRC
Mike Schoener, CAB

Stakeholders

Gary Zimmerman

SSAB Chairs Meeting

Jean Sulc provided highlights (see attachment) from the SSAB Chairs meeting held April 27-29, 2005, in Augusta, Ga. She noted a letter mailed May 9 to Charles Anderson, DOE EM2 regarding the SSAB Chairs wish to conduct a national workshop on waste disposition. She also noted that Frank Marcinowski, DOE Deputy Assistant Secretary for Logistics & Waste Disposition, had attended the Chairs meeting and planned to provide the SSABs draft documents regarding disposition paths this summer.

Recommendation to Secretary Bodman

Jean Sulc presented a letter drafted by the SSAB Chairs during the April meeting and asked for Executive Committee support for SR signature on the letter. The letter recommends that the Secretary of Energy should direct the offices and agencies where former Environmental Management sites will be transferred to develop policies establishing local advisory boards and other public participation opportunities similar to those that currently exist within EM. It also recommends that DOE should develop a mechanism whereby the local advisory boards, regardless of their affiliation within DOE, can continue to meet in a national setting to discuss issues of common concern and to share lessons learned

EMAIL

Jean Sulc discussed email distribution and the need for emails to be focused and to the point. It was also noted that emails need to be respectful as well. There is a high comfort level among the CAB members and a great deal of information is communicated via email distribution, which is sometimes sent to a very large distribution. Board members were cautioned to keep emails succinct. Jean Sulc noted a website called Netiquete, which she found very helpful.

Process Retreat

The Executive Committee agreed there was a need for a Process Retreat to discuss board business operations and processes. The group agreed to a fall retreat in early October.

Committee Chair Reports

Manuel Bettencourt noted that more and more, DOE is arriving at committee meetings without slides and commented that it is important for stakeholders to have a handout to walk away with. He stated it is understandable that slides are not allowed on some sensitive topics, like 3116, however the CAB does not want this to become a trend.

Perry Holcomb commented that the regulators have been attending committee meetings and actively participating.

Meryl Alalof noted that the Administrative Committee is gearing up and will hold a meeting in June to begin looking at the membership solicitation and selection process.

Jimmy Mackey asked to be a liaison with the Environmental Justice Community. It was noted that Ranowul Jzar is employed by an EJ organization. Jean Sulc stated Mr. Mackey could serve as an informal liaison to keep the CAB informed of issues of interest to the Board in the EJ community.

The Executive Committee briefly discussed recent communications with Lou Zeller of the Blue Ridge Environmental Defense League and how to handle requests from these types of organizations.

Public Comment

Gary Zimmerman commented that the CAB should be hearing from all viewpoints and that some of the environmental organizations may have information that the CAB will not get from DOE. He asked the Board to have patience and tolerance.

Bill Spader commented that the act of listening encourages people to give input and if those offering comment are perceived as being attacked, it will discourage others from commenting.

The meeting adjourned at 6:00 p.m.