



Department of Energy
Savannah River Operations Office
P.O. Box A
Aiken, South Carolina 29802
08/02/2021

Dr. Gregory Murray
Savannah River Site Citizens Advisory Board
P.O. Box A
Aiken, South Carolina 29802

Dear Dr. Murray:

SUBJECT: Citizens Advisory Board (CAB) Recommendation 370 – Revise the Member Appointment Process (Your letter, dated June 28, 2021)

Thank you for your recommendation concerning the membership process of the Savannah River Site (SRS) Citizens Advisory Board. The Department of Energy (DOE) Savannah River Operations Office (SR) partially accepts this recommendation and provides the following response.

CAB Recommendation

The SRS Citizens Advisory Board recommends that the Department of Energy overhaul the CAB membership approval process to ensure stakeholder involvement and input. To achieve this, the SRS CAB specifically recommends:

- 1. The CAB membership review and approval process should include all reasonable activities to prevent lapsed memberships. A lapsed membership is defined as: a membership held by a CAB member in good standing whose term has expired in the last calendar year but has not reached the six-year limit.*
- 2. The site manager should be empowered to extend board member terms until a new membership package is approved. When membership falls below 75% of all board seats due to lapsed memberships, the lapsed members shall temporarily retain their seats until new members are formally appointed by DOE-HQ. If membership still falls below 75% of all board seats, the site manager shall be empowered to appoint within 30 days a sufficient number of temporary members to achieve 75% of all board seats filled. Temporary members will serve until there are a sufficient number of official members to achieve 75% of all board seats filled.*
- 3. DOE publishes the review and appointment process and then takes feedback from the public and EMSSAB members. The published information should identify which elements are required by the Federal Advisory Committee Act, the General Services Administration, and the EMSSAB charter, and which elements are internal to the Department of Energy, as well as where those DOE policies and procedures can be found.*

DOE-SR accepts subpart 1 and is committed to providing DOE Headquarters with membership packages and requests for additional information in a timely manner. DOE is committed to the principle of stakeholder engagement and believes the site benefits from informed citizen involvement.

Dr. Murray

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Recommendation 2 is outside of DOE-SR authority and was transmitted for consideration to the Designated Federal Officer (DFO) for the EM Site Specific Advisory Board. The DFO is currently reviewing the recommendation and exploring options to ensure consistent operations for all EM advisory boards.

Recommendation 3 was also sent to the DFO for consideration, and she has committed to sharing information regarding the membership recruitment and approval process in the near future. The Department thanks you for your recommendation and values the CAB's position on SRS programs and, when possible, factors those opinions into Department decisions.

If you have any questions please contact me or Amy Boyette, of my staff, at (803) 761-3897.

Sincerely,

Michael D. Budney

Michael D. Budney
Savannah River Site Manager

Digitally signed by Michael D.
Budney
Date: 2021.08.02 17:49:58 -04'00'

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cc:

Kelly Snyder, DFO
Joceline Nahigian, EM-4.32
Amy Boyette, DDFO
Michael Mikolanis, DDFO